

Giving you the confidence to go further

Internationally recognised teaching qualifications from
Cambridge Assessment English



Terms & Conditions for Teacher Training Courses at CEL-Cambridge English Languages GmbH

1. Payment

Course fees are payable in one total amount or split into two instalments with CHF 50.00 administration costs. The first split must be paid before the start of the CELTA course. Payment must be completed prior to the end of the course. We reserve the right to withhold the certificate until payment has been completed.

Downpayment of CHF 500.00 is needed to secure your place for a CELTA course.

2. Registration and cancellation

Registration is binding. Cancellation must be communicated in writing and has the following cost implications:

Cancellation by participant prior to the course start of CELTA blended or CELTA Online

CHF 500.00 down payment	no refund
Up to 35 days prior to course starting date	70% refund
21 to 34 days prior to course starting date	50% refund
Less than 21 days prior to course starting date	no refund

3. Non-attendance, absence or stopping a course before the end date.

Participants who fail to attend lessons or who stop a course before the end are not entitled to a refund or reduction of the course fees, nor are they entitled to terminate payment of instalments. Exception: If, due to serious, unforeseen, exceptional circumstances (e.g. accident), a participant cannot attend or finish a course, a written appeal may be made to Cambridge English Languages GmbH. If this is granted, a credit note for the value of the remaining course time will be made. The credit amount will be calculated from the date of receipt of the written appeal by Cambridge English Languages GmbH.

4. CELTA Blended and CELTA Online. In exceptional circumstances and at the discretion of the CEL-

Cambridge English Languages centre, participants may complete the assessment requirements on a subsequent course. Participants who have deferred may be integrated into a future course starting no later than 12 months after the end of the original course.

5. Course changes and cancellation by Cambridge English Languages GmbH

Cambridge English Languages GmbH reserves the right to make changes to the course programme and terms and conditions without prior notice. This includes the right to postpone or cancel courses if there are insufficient registrations. A course can be cancelled up to 14 days prior to the start of the course.

6. Plagiarism

Participants accept that all work submitted must be their own. If plagiarism is detected, participants may be disqualified from the course and may not be allowed to take another CELTA course in any centre within the following three years.

Use of Generative AI in CELTA: As a centre, we recognise that generative AI tools (such as ChatGPT, Bard, Claude and others) can support your learning and professional development when used ethically, transparently and responsibly. However, CELTA assessed work must primarily demonstrate your own knowledge, skills, and independent understanding. Therefore, any use of AI must be properly acknowledged and referenced and must not compromise the authenticity of your work.

7. Assessment

The assessments of the tutors or external examiners are final.

8. Complaints

Participants must first contact their tutor in the first instance, and should the issue not be resolved they should contact the CEL- CELTA Administrator info@celta.ch

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